



**TASK FORCE: Collaboration/Interaction with Nordic-related Organizations**

Co-Chairs: Joanna Cain, Peter Loop

**Mission/Goals of the Task Force:**

- Build a framework for cooperation and collaboration between Nordic Northwest and Nordic-related organizations regionally and beyond.
- Define how collaboration between NNW and other Nordic related organizations could potentially be structured or defined.
- Collaboration must be consistent with the mission and values of NNW.
- Collaboration may include discussions with non-Nordic organizations if beneficial.
- Assure ongoing communication on task force strategies.

**Background:**

Following the strategic planning work of NNW, the area of building a collaborative Nordic community to enhance the efforts of Nordic Northwest to further its mission and work with other organizations to raise awareness and to foster regional, cultural preservation. The values that underpin this effort include collaboration, inclusivity, cooperation and respectful communication.

**Membership and Task Force Structure:**

The Collaboration Task Force shall have a Chair and Vice Chair or 2 Co-Chairs . Prospective task force members must submit an application to the Chairs to be considered for membership on the task force. Task force members will be selected by Chair/s. Subgroups may be used to broaden input into specific focus areas.

1. Total membership of the task force will be up to **7 Members** who will be tasked with considering the needs, goals, visions and direction of Nordic Northwest and how those areas relate to other organizations representing the five Nordic countries for the purposes of collaboration. .
2. All task force members will work from a Nordic NW perspective while also considering the needs of Nordic organizations or businesses.
3. Individual members may have dual membership with NNW and regional Nordic organizations or knowledge of regional Nordic organizations or businesses but their presence on the Collaboration Task Force will be as a representative of Nordic Northwest and its interests.
4. Members must be able to collect and assess needs and potential opportunities with other organizations and, as agreed on by the task force, further explore various options for collaboration with those organizations.
5. Decisions/recommendations preferably will be made by collaborative consensus of the task force. If no clear consensus, decision will be made by a simple majority of attendees.

**Responsibilities:**

Members: All members will be required to have:

- A. Membership in NNW and be familiar with other Nordic groups in the area.
- B. Willing to provide 1 to 3 hours/week for 6 weeks for initial work and if appropriate to the work of the task force, assist in organizing and attending potential formative meetings (virtual or in person) over the next 6 months.
- C. Understand and accept the confidential nature of task force deliberations and agree to maintain this confidence, only sharing material that the task force has released for public discussion/distribution.
- D. Present proposals to both NNW and, when authorized and appropriate, to any outside organizations as needed.
- E. Attend and, as designated by the Co-Chairs, represent the task force at appropriate, coordinated town halls, surveys and other meetings.

**Committee: Actions**

- A. Finalize major goals
- B. Develop short and long-term strategies to achieve goals
- C. Assign a timeline to the strategic plan
- D. For any actions requiring financial support or analysis, create and propose financial analysis/P&L/means of fundraising/etc. for consideration of relevant parties
- E. Develop dashboard for monitoring status and progress of Nordic/Nordic supporting organizational collaboration and communication

**Anticipated significant cross Task Force collaboration needed:**

1. Communication, marketing & branding task force
2. Digital task force

**Authority and Responsibilities:**

1. The Collaboration Task Force is chartered by the Board of NNW
2. The Chair or Co-Chairs are responsible for taking the conclusions/directions/status and recommendations of the task force to the four other NNW strategic task forces on a regular basis.
3. The Chair or Co-Chairs are responsible for taking the finalized directions/work product to the Board for consideration and adoption.
4. The Collaboration Task Force membership is responsible for definition, assignment, and completion of work for any proposed subgroups or appropriate and coordinated town halls.
5. The Collaboration Task Force does not have separate financial authority and the recommendations requiring additional capital expense or budgetary support would be considered through the appropriate Board Committees based on the financial analysis provided by the task force.
6. The Collaboration Task Force is responsible for communicating approved plans to other committees and other Nordic or Nordic related organizations.